



REQUEST FOR QUOTATION / INVITATION FOR NEGOTIATION
NEGOTIATED PROCUREMENT – TWO FAILED BIDDINGS

Date: 03 Oct 2023

RFQ No.: 100-23-09-1985

1. The **CITY GOVERNMENT OF PASIG**, through the Bids and Awards Committee (“BAC”), has a procurement project for the **Supply and Delivery of Various Drugs and Medicines - PCGH and PCCH** with an Approved Budget for the Contract (“ABC”) of One Million Three Hundred Ninety-Four Thousand One Hundred Eighty Pesos & 66/100 Only (**Php 1,394,180.66**).
2. A complete set of the Request for Quotation (“RFQ”) may be acquired by interested bidders upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines on issued by the GPPB, in the amount of **Five Thousand Pesos (Php 5,000.00)**.
3. Bidders, except those who have previously participated in any of the last two (2) failed biddings, are required to pay the applicable fee for the sale of RFQ not later than the deadline for the Submission and Receipt of the Best Offers/Quotation.
4. The procurement will be conducted through **Negotiated Procurement – Two Failed Biddings** in accordance with Section 53.1 of the 2016 Revised Implementing Rules and Regulations (“IRR”) of Republic Act No. 9184 (“R.A. No. 9184”).
5. The project shall be awarded as one project having several items grouped into several lots, which shall be awarded as separate contracts per lot. Quotations received in excess of the ABC shall be rejected.
6. Interested bidders may obtain further information from the Procurement Management Office at the address given below during office hours, Monday to Friday, from 8:00 A.M. to 5:00 P.M.
7. The schedule of activities are as follows:

ACTIVITIES	SCHEDULE
Advertisement/Posting of Request for Quotation	03 October 2023
Negotiation	09 October 2023 at 10:00 A.M., 7 th Floor Meeting Room, Pasig City Hall, Caruncho Avenue, San Nicolas, Pasig City

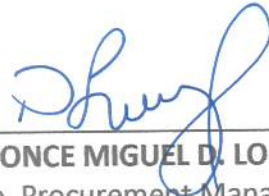
8. Following completion of the negotiations, the BAC shall request all suppliers, contractors or consultants in the negotiation proceeding to submit on a specified date, the following documents, in a sealed envelope addressed to the "Bids and Awards Committee, 4th Floor, Pasig City Hall" and properly marked with the project title, name of bidder, address of the bidder, and contact details of the bidder:
- Valid PhilGEPS Certificate of Registration and Platinum Membership
 - Mayor's Permit (or recently expired Mayor's/Business permit together with the official receipt as proof that the prospective bidder has applied for renewal within the period prescribed by the concerned local government unit subject to submission of the Mayor's Permit before the award of contract)
 - Latest Income Tax Return for the preceding Tax Year, whether calendar or fiscal
 - Omnibus Sworn Statement supported by an attached document showing proof of authorization, i.e. duly notarized Secretary's Certificate issued by the corporation or the members of the joint venture or a Special Power of Attorney, in case of Sole Proprietorship
 - Duly accomplished Request for Quotation
 - Valid Certificate of Product Registration (CPR) or Certificate of Listing of Identical Drug Product (CLIDP) from FDA (DOH-AO-2005-0031)
 - Valid License to Operate
9. Quotations submitted after the scheduled submission of quotations shall not be accepted.
10. Award of contract shall be made to the supplier, contractor or consultant determined to have the Single or Lowest Calculated and Responsive Quotation (for goods and infrastructure projects) or Single or Highest Rated and Responsive Proposal (for consulting services).

PASIG BIDS AND AWARDS COMMITTEE

Caruncho Avenue, Brgy. San Nicolas, Pasig City, Philippines 1600

 (02) 8628-3395 * (02) 8641-1111 loc 1461 *  bidsandawards@pasigcity.gov.ph *
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11. To guarantee the faithful performance of the winning bidder's obligation, it shall post a Performance Security prior to the signing of the contract, in accordance with any of the following forms prescribed in Section 39.2 of the 2016 Revised IRR of R.A. No. 9184.
12. The Performance Security shall remain valid until issuance by the City Government of Pasig of the Certificate of Final Acceptance (Certificate of Completion). The Performance Security may be released after the issuance of the Certificate of Final Acceptance (Certificate of Completion), subject to the conditions stipulated in Section 39.5 of the 2016 Revised IRR of R.A. No. 9184.
13. The **CITY GOVERNMENT OF PASIG** reserves the right to reject any and all proposal/s, cancel or terminate the conduct of procurement activities, or not award the contract in accordance with Sections 35.6 and 41 of the IRR of R.A. No. 9184, without thereby incurring any liability to the affected bidder or bidders.
14. For any clarification, you may contact us at telephone no. (02) 8641-1111 loc. 1461 or send us an email at bidsandawards@pasigcity.gov.ph



ATTY. PONCE MIGUEL D. LOPEZ
Officer in Charge, Procurement Management Office *ca*

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REQUEST FOR QUOTATION

Date:

RFQ No.: 100-23-009-1985

Name of Company: _____

Address: _____

Name of Store/Shop: _____

Address: _____

TIN: _____

PhilGEPS Registration Number (required prior to award): _____

Item No.	Item Description	Brand Name <small>(indicate the "BRAND" be offered, or the manufacturer's name)</small>	QTY	UOM	Approved Budget		Price Offer	
					Unit Cost	Total Cost	Unit Cost	Total Cost
	LOT 1							
1	Amphotericin B (Lipid Complex) 50mg (IV Infusion) 10ml vial		12	vial	10,548.38	126,580.56		
2	Amphotericin B (Non-Lipid Complex) 50mg, 10ml vial		72	vial	3,465.00	249,480.00		
	LOT 2							
3	Erythromycin 0.5%, 3.5g eye ointment		130	pcs	270.00	35,100.00		

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4	Fluconazole, 50mg capsule		600	capsule	43.58	26,148.00		
5	Fluconazole 150mg capsule		550	capsule	235.00	129,250.00		
6	Fluconazole, 200 mg capsule		100	capsule	900.00	90,000.00		
7	Gliclazide 30mg tablet		200	tablet	5.20	1,040.00		
8	Tobramycin 0.3% + Dexamethasone 0.1% eye drops, 5ml		17	bottle	236.00	4,012.00		
	LOT 3							
9	Povidone Iodine 10% Solution, 1gallon		118	gallon	812.30	95,851.40		
10	Povidone Iodine 10% Solution, 15ml		100	bottle	30.58	3,058.00		
11	Povidone Iodine 7.5% surgical cleanser, 1 gallon		15	gallon	1,377.38	20,660.70		
	LOT 4							
12	Influenza Polyvalent Vaccine 0.5 ml vial + pre filled syringe diluent IM		70	vial	1,000.00	70,000.00		
13	Pneumococcal Polyvalent Vaccine 25mcg/0.5ml solution for injection, 2.5ml vial (IM,SC) multidose		70	vial	3,000.00	210,000.00		
14	Fluconazole, 2mg/ml, 100ml vial		90	vial	3,700.00	333,000.00		

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Total	1,394,180.66
Note: The prices per item in the total price offer (regardless if the project is considered as one contract or several lots) must not exceed the approved unit price per item.	
DELIVERY TERM: Please refer to attached Terms of Reference	
DELIVERY PLACE: Please refer to attached Terms of Reference	
PAYMENT TERM: Please refer to attached Terms of Reference	

I hereby certify that the products to be delivered will conform to the specifications stated in the Item Description and provisions in the Terms of Reference, if any, and I hereby agree to the Terms of Delivery indicated in the submitted form.

Conforme:

Signature over Printed Name

Position

Duly authorized to sign quotation/offer for and on behalf of _____

(Please indicate Company Name)

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TERMS OF REFERENCE

A. Post Qualification Requirements

1. Valid Certificate of Product Registration (CPR) or Certificate of Listing of Identical Drug Product (CLIDP) from FDA (DOH-AO 2005-0031)
2. Valid License to Operate

B. To be Submitted Upon Issuance of Notice of Award (NOA)

1. Batch Release Certificate of Vaccines, Toxoids and Immunoglobulins from FDA (if applicable)
2. Valid Certificate of Distributorship
3. Certificate of Good Manufacturing Practice (CGMP) from Food and Drug Administration (FDA)

C. General Provision

1. Brand name specified on the CPR should be written on the Technical Requirement but in case no brand name is available on the CPR the manufacturer's name should be written instead
2. All deliveries must conform to the conditions under Drug Product / Drug Product Packaging. Change/s must be mutually agreed by both parties and must be beneficial to end user. In addition, the Sales Invoice and/or Delivery Receipts must state the lot/batch number and expiry date
3. The Supplier should attach an assurance/guarantee letter in the sales invoice, upon delivery stating that the items delivered which are nearing expiry will be replaced with a product with a minimum of 18 months
4. For expiring products, the Property & Supply Office of Pharmacy Department must inform the distributor / supplier three (3) months prior to the expiration date to give ample time for the pull out / retrieval and replacement of stocks
5. Replacement of stocks should be within thirty (30) days after date of pull-out and receipts of expired or expiring products
6. Thermolabile machines must be maintained in a cold chain during transport as evidenced by a thermos strip to be presented upon delivery to be checked by receiving officer or by Property & Supply Office and Pharmacy

D. Terms of Delivery

30 days delivery upon issuance of Notice to Proceed (NTP)

E. Terms of Payment

45 days upon completion of deliveries

F. Place of Delivery

1. Pasig City General Hospital
2. Pasig City Children's Hospital – Child's Hope

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